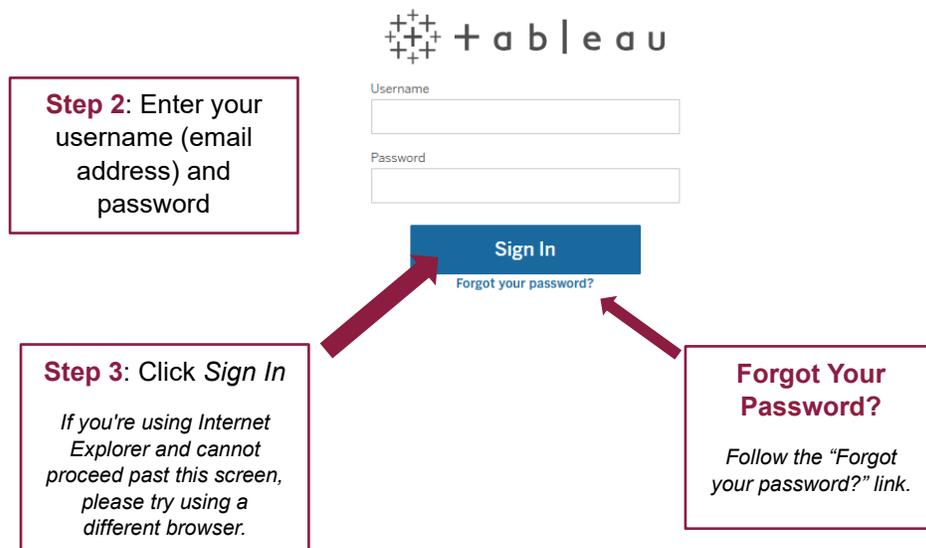


# Targeted Investments 2.0 Program

## How to Access Your Organization's Dashboards

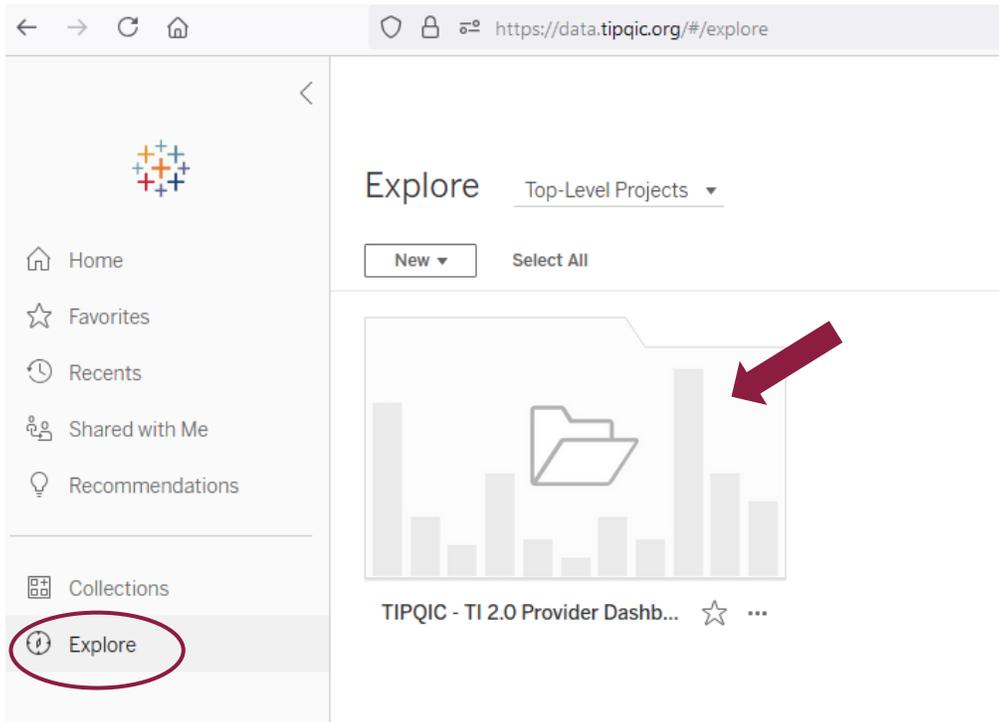
Last Updated: November 4, 2024

**Step 1:** Access our site at [data.tipqic.org](https://data.tipqic.org)

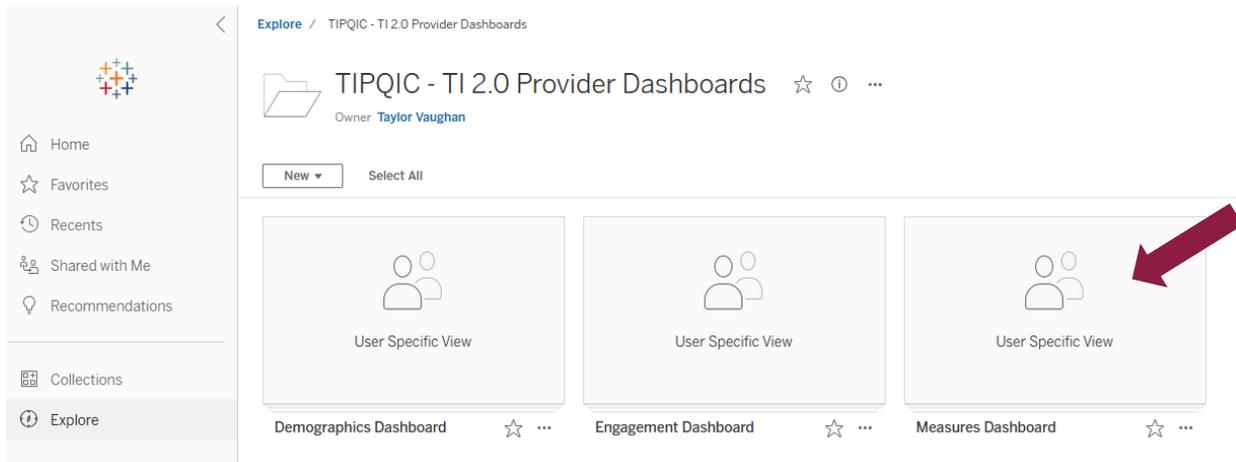


**Step 4:** If this is your first time logging in, you will be prompted to change your password. Please follow the instructions to enter a new password.

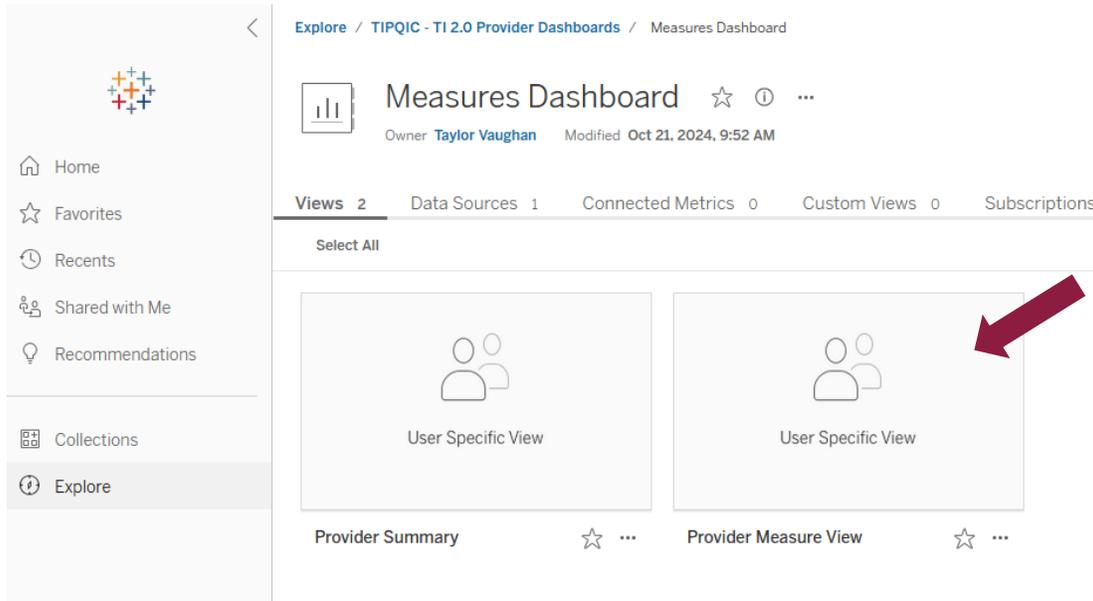
**Step 5:** Click the 'Explore' button on the Menu bar. Click on the 'TIPQIC – TI 2.0 Provider Dashboard' folder to access the provider dashboards.



**Step 6:** Your organization has access to three dashboards. Click the dashboard you would like to view. For this tutorial, we will be looking at the 'Measures Dashboard'.

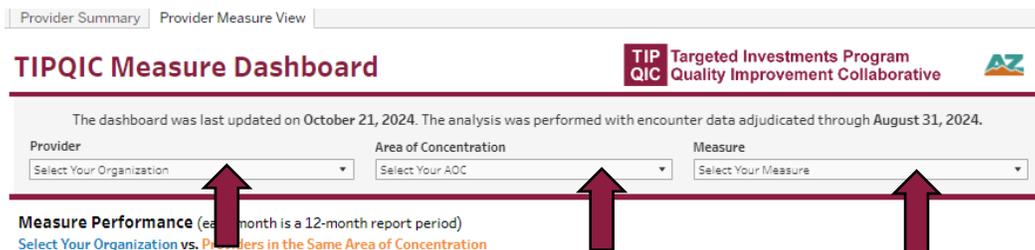


**Step 7:** After clicking on a dashboard, click on a tile to open a view. We will select the 'Provider Measure View' tile for this tutorial.

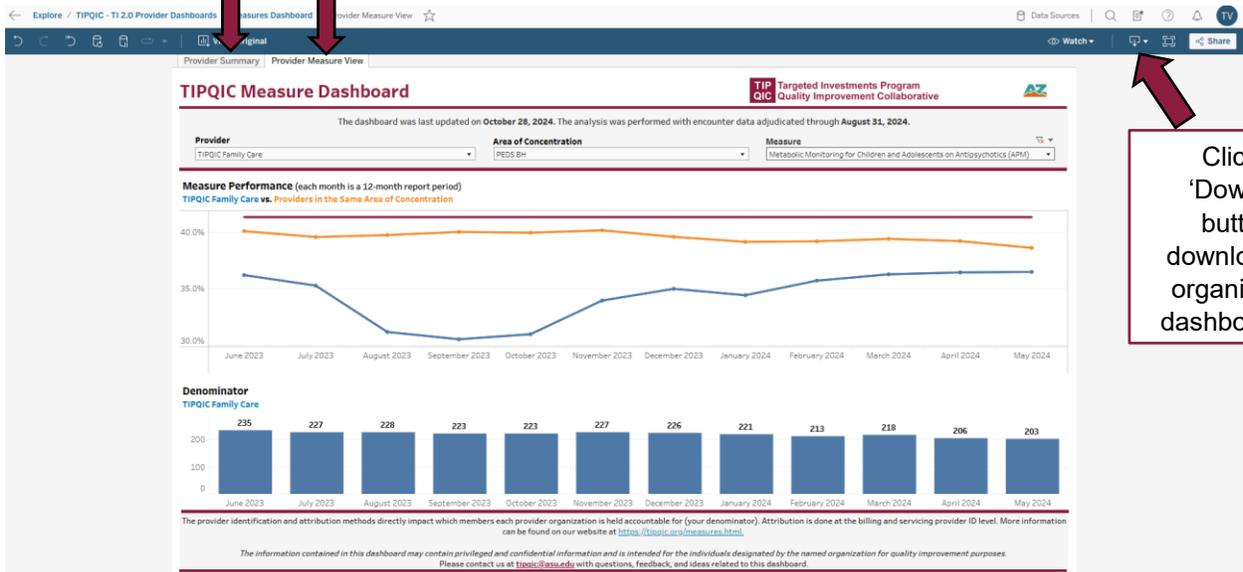


**Step 8:** Select your organization, area of concentration, and measure that you would like to view.

- If you represent multiple TI-participating organizations, you can switch between them on the 'Provider' drop-down.
- If you are participating in more than one area of concentration, you can switch between them on the 'Area of Concentration' dropdown.
- You can switch between the measures associated with your selected area of concentration with the 'Measure' dropdown.



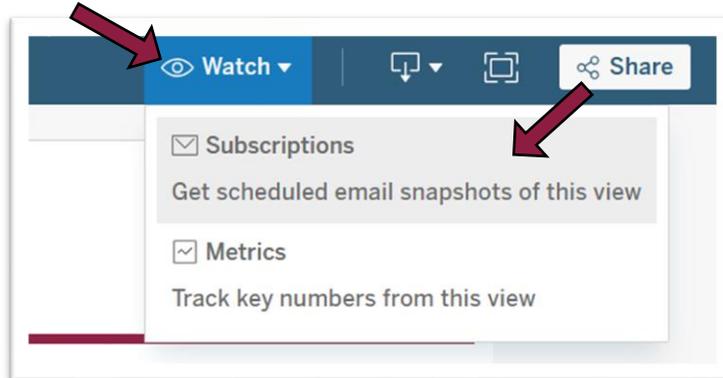
Once you have opened one view, use these tabs to switch between the views.

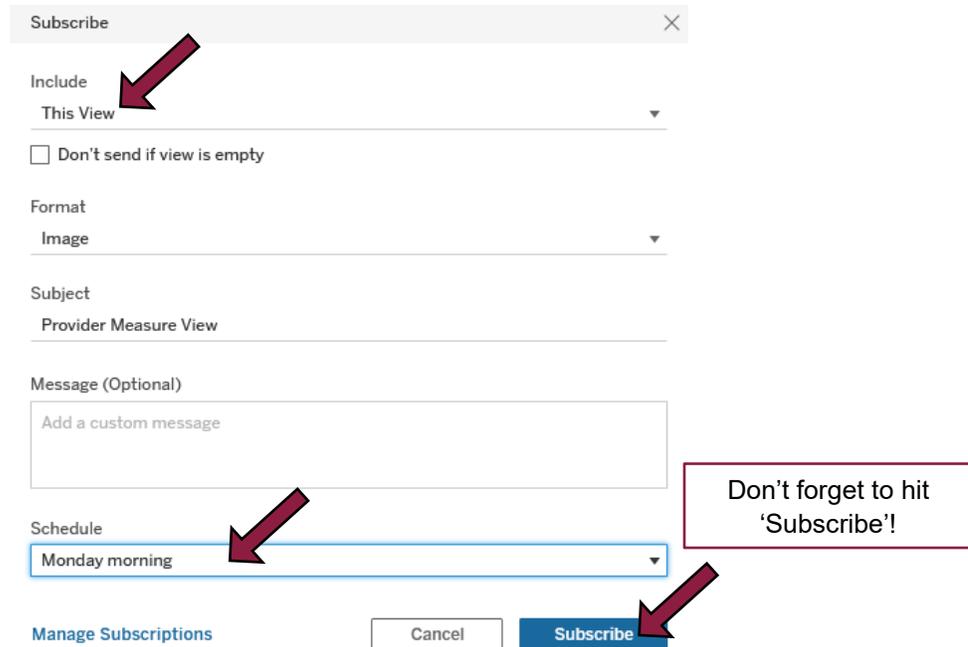


Click the 'Download' button to download your organization's dashboard data

**Optional Step 9:** Want to receive updates of this view without signing in every time? Create a subscription! You'll receive an email with the dashboard view following the schedule you set!

Click the 'Watch' button in the top right corner of the dashboard and click the 'Subscriptions' option.





The screenshot shows a 'Subscribe' modal window with the following fields and options:

- Include:** A dropdown menu currently set to 'This View'.
- Don't send if view is empty
- Format:** A dropdown menu currently set to 'Image'.
- Subject:** A text field containing 'Provider Measure View'.
- Message (Optional):** A text area with the placeholder 'Add a custom message'.
- Schedule:** A dropdown menu currently set to 'Monday morning'.
- Buttons: 'Manage Subscriptions', 'Cancel', and 'Subscribe'.

In the 'Subscribe' panel, open the 'Include' dropdown to choose what you'd like to receive: select 'this view' for a specific dashboard view or 'entire workbook' to receive all dashboard pages.

Next, select your preferred format (image, PDF, or both). You can customize the subject and message if desired. Then, set the email frequency by selecting a timing option from the 'Schedule' dropdown. Note that dashboards are updated monthly, so daily updates may not be necessary.

If you are unable to access your dashboards or have any questions, please get in touch with us at [TIPQIC@asu.edu](mailto:TIPQIC@asu.edu).